

**MINUTES OF THE LEVIN CONTRACT BRIDGE CLUB
ANNUAL GENERAL MEETING HELD CLUBROOMS,
TAWA STREET, LEVIN ON MONDAY, 6TH NOVEMBER,
2006, COMMENCING 7.00PM.**

Present: Bob Harrison (Chair), Dorothy MacKay, Bryan Green, Rita Benefield, Mike Murray, Bobbie McKenzie, Joy Rose, Jim Boyce, Sue Scrimshaw, Lew Polon, Ted Stroud, Merle Sneddon, Bernice Wenham, Rayma Ambrose, Phyl Boyce, Mary Nouens, Anita Morgan, Margaret Clarke, Kath Rogers, Sue Sturt, Marie Kerrison, John Easterbrook, Barbara Easterbrook, Rosemary Barrack, Joy Minchington, Felicity Norris, Michael Norris, Joan Luhrs, Bill Luhrs, Joanne Gunning, Ken Carmichael, Ruth Munro, Helen Harrison, Colleen Murray, Noeline Sissons, Alan Sissons, Bill Wright, Joyce Hughes, John Turner, Fred Cockram, Margaret Lang.

The President welcomed everyone and called for apologies.

Apologies: Cath Bennet, Dave Bennet, Sandie Wright, Eunice Wright, Maude Hinde, Diane Edyvane, Sheila Dawkins, Jean Sorenson, Darryl Small, Ainslee McDonald, Audrie Sciascia, Pam Denton.

Apologies accepted. Moved / Seconded. M. Sneddon / R. Munro Carried.

Minutes of the 2005 A.G.M.: These were circulated and taken as read. Moved / Seconded. R. Harrison / D. MacKay. Carried.

Matters Arising: Nil.

President's Report: This was read and received. Moved / Seconded R. Harrison / B. Green Carried.

Treasurer's Report: Read and approved. Moved / Seconded B. Green / R. Harrison. F. Cockram queried the \$107,000 revaluation of the property due to the supposed limited use available if sold. To be discussed with Auditor.

M. Kerrison was concerned where we stood insurance wise if building was destroyed by fire. We currently have full indemnity cover.

Kitchen renovation account not paid in financial year. Carried.

The Budget was presented and accepted. Moved / Seconded B. Green / R. Harrison Carried.

That Barry Cross remain as Club Auditor. B. Green / D. MacKay. Carried.

That Table Money remain at \$3. B. Green / S. Scrimshaw. Carried.

Remits as per Agenda:

1. That the Club be regarded as follows:

0 – 4000 C. Points – Junior (Thursday Nights).

4001 – 10000 C. Points – Intermediate.

10000 and greater C. Points – Senior. Moved B. Green / C. Bennet.

Bryan Green spoke re the Remit and vigorous discussion followed. Carried.

That we obtain trophies for Intermediate Pairs. B. Green / S. Scrimshaw.
J. Hughes considered many players in the Wednesday Room were there to improve their bridge rather than expect trophies. K. Carmichael suggested Intermediate / Senior competitions be run the same way as NZ Pairs etc. – one competition but 2 separate trophies. Carried.

That an Intermediate / Junior playing together be penalised 10% of achieved match points and a Senior / Junior 20%. B. Green / D. MacKay Carried.

- 2. That there be six categories of Club Membership – Full Members, Juniors Members, Daytime Members, Honorary Members, Life Members and Visitors – Associate Membership to be discontinued.**
Moved S. Scrimshaw / D. MacKay.

B. Luhrs considered this remit piecemeal and should be presented with the total revamp of the Constitution in due course. J. Turner and M. Kerrison considered the discontinuance of Associate Memberships would achieve nothing and cost the Club members and income. K. Carmichael, J. Hughes and A. Sissons expressed similar sentiments. The discontinuance of Associate Membership was withdrawn.

It was moved we accept 3 (a) to 3 (g) ie the six categories of membership as proposed in the full remit (attached). B. Green / D. MacKay Carried.

Associate Membership: That this be amended as follows:- D. MacKay / B. Green

- (i) Any person who lives outside the Horowhenua District and is a member of another affiliated Bridge Club may be elected an Associate Member of the Levin Contract Bridge Club Inc and shall be liable for full membership subscription less the NZCBA levy.
- (ii) Associate members shall be eligible to play in all applicable grade and open nights.
- (iii) Associate members shall have no voting rights.

Lengthy discussion followed which included the levy, the clarification of the “Home Club” and the lack of fairness concerning voting rights.

Amendment to the motion: - delete “(i) lives outside the Horowhenua District and “(iii) Associate members shall have no voting rights”. B. Green / M. Kerrison Carried.

General Business:

1. That Bobby McKenzie be awarded Life Membership of the Levin Contract Bridge Club. Moved S. Scrimshaw / J. Boyce Carried.
2. B. Luhrs. MaJong Players – Thursday afternoon have expressed concern club rooms have not been left in a tidy state following Wednesday evening Bridge. H. Harrison mentioned the MaJong players themselves did not always leave the room tidy ie. dishwasher etc. Cleaning Roster needs to be addressed.

Election of Officers:

President: Dorothy MacKay (E. Wright / M. Clarke)

Vice President: Bryan Green (B. Easterbrook / J. Easterbrook)
Secretary: Mike Murray (D. MacKay / R. Harrison)
Treasurer: Colleen Murray (B. Green / G. Harpur)
Tournament Secretary: Sandie Wright (R. Harrison / D. MacKay)
Committee: Rosemary Barrack (C. Bennet / R. Munro)
Rita Benefield (B. Thomas / M. Lang)
Sue Scrimshaw (R. Harrison / M. Murray)
Alan Sissons (J. Boyce / R. Sewell)

One other Committee Member is required and he/she will be seconded by the Committee.

Meeting adjourned 8.40pm.

MINUTES OF LEVIN CONTRACT BRIDGE CLUB INC.
COMMITTEE MEETING HELD IN CLUBROOMS TAWA
STREET, 14TH NOVEMBER, 2006, COMMENCING 5.15PM.

Present: Dorothy Mackay, Bryan Green, Bob Harrison, Sandie Wright, Sue Scrimshaw, Colleen Murray, Alan Sissons, Mike Murray.

Apologies: Rosemary Barrack, Rita Benefield.
S. Wright / R. Harrison Carried.

Minutes of Previous Meeting: Taken as read and confirmed.
M. Murray / B. Green Carried.

Matters Arising:

1. Teaching of Acol – to be looked at in January, 2007.
2. Social last Sunday was a success - \$100 profit.
3. It was moved that with prior reference to two Committee Members, expenditure of up to \$50 may be undertaken without full Committee approval. B. Green / S. Wright Carried.
4. Weekend Directors' Seminar was considered worthwhile.
5. It was moved we accept Arl Engineering quote of \$4850 to fit Mitsubishi Heat Pump – Building Warrant of Fitness is due Feb., 2007 at which time we can check with the District Council for any requirements. B. Green / R. Harrison Carried.

Correspondence:

That the Correspondence be accepted: M. Murray / B. Green Carried.

Finance Report:

It was moved cheques issued be ratified as per Report attached.
B. Green / R. Harrison Carried.

Tournament Secretary:

Tournament dates for next year are on Wall Planner. Dave Herries Tournament scheduled for June / July next year.

Property Report:

Fire Insurance – It may be possible to re-zone us as a Social Amenities Building rather than Commercial. Alan will investigate this matter with Council.
Windows on Northern side require considerable inside repair work. To be undertaken in the New Year.

Social:

Cath Bennet has indicated she would like to continue organising socials.
Christmas Party to be 8th December. Garry O'Brien will cater at \$17 per head and Bob Harrison will manage the bar. Assistance required with Christmas Decorations Friday, 24th November, from 5.00pm. Helpers required from 10.00am, Friday, 8th December to set up club rooms for Christmas Party. Trophy engraving and Certificates under control and the Chronicle have indicated they will be in attendance at the Christmas Party.

Almoner / Librarian:

Bobbie McKenzie has agreed to carry on as Almoner / Librarian.

General Business:

1. Cleaner to attend to all inside windows over Christmas.
2. Outside working bee to be organised at the next meeting.
3. Secondment of a 5th Committee Member – Jill Humphries has agreed to accept this role which was accepted by consensus of the meeting.
4. Bridge Book 2007 – Eligibility to Play Section to include new gradings as per A.G.M.
5. Bridge Lessons to be discussed at the next meeting.
6. Bob Harrison has requested additional persons to assist with the running of Thursday Nights and will organise a roster. Bob has prepared a Duty Roster which may be of assistance to Wednesday Nights.
7. Fred Cockram has agreed to run Director's Training sessions.
8. Cheque Signing Authority for the next 12 months. It was moved any two of the President, Dorothy Mackay, the Vice – President, Bryan Green, The Treasurer, Colleen Murray, and Immediate Past President, Robert Harrison, be authorised to sign cheques on behalf of the Levin Contract Bridge Club Inc. Moved D. MacKay / B. Green Carried.
9. Consensus was that MaJong's donation of \$960 p.a. (\$20 per session) be increased to \$1200 p.a. (\$25 per session) effective March, 2007.
10. It was moved we approach Pub Charities to assist with a donation towards 2007 stationery costs. D. MacKay / S. Wright Carried.

Meeting adjourned 6.43pm. Next meeting, 12th December, 2006.

MINUTES OF LEVIN CONTRACT BRIDGE CLUB INC.
COMMITTEE MEETING HELD IN CLUBROOMS TAWA
STREET, LEVIN ON TUESDAY, 12TH DECEMBER, 2006,
COMMENCING 5.15PM.

Present: Dorothy Mackay, Bryan Green, Bob Harrison, Sandie Wright, Sue Scrimshaw, Colleen Murray, Alan Sissons, Rosemary Barrack, Rita Benefield, Mike Murray.

Apologies: Nil.

Minutes of Previous Meeting: Taken as read and confirmed.
R. Harrison / R. Benefield Carried.

Matters Arising:

1. Fire Insurance review. To be raised Feb., 2006 Meeting.
2. Thursday Night Roster – Copy circulated.
3. Outside Working Bee – To be undertaken Saturday 3rd February, 2007 – both hedges, Kitchen, waterblasting and windows work to be undertaken.

Correspondence:

That the Correspondence be accepted: M. Murray / S. Scrimshaw. Carried.

Finance Report:

It was moved cheques issued be ratified as per Report attached.

C. Murray / R. Barrack. Carried.

Invoices regarding 2007 Bridge Book have been prepared.

Four members have offered trophies for Intermediate Pairs.

Bridge Lessons:

Ken Carmicheal addressed meeting enforcing the need to retain and attract members through buddy systems, a promotion brochure, editorial in newspaper etc. Suitability and structure of lessons discussed with both day and night time lessons. Grants are available although we would have to act promptly. Acol considered the convention to teach. Ken is to produce a report to be included in the Minutes and was thanked for his attendance.

It was moved Acol be taught in this Club from next year moved D. Mackay / R. Harrison Carried. The "House of Cards" Acol teaching system suggested.

Dennis Malon and Dorothy Mackay are both available to assist with lessons.

Lessons Sub Committee to be set up to meet 23rd January, 2007 and Joy Rose is to be approached to co-ordinate 'Buddy System'.

Tournament Secretary:

Christmas Party / Donnelly Jugs – well received. May change Dave Herries Tournament with Donnelly Jugs next year.

Property Report:

Air conditioning has been installed and care will be needed to ensure unit is operated successfully. To save power, members will need to ensure unit is turned off after use.

Some materials will need to be purchased to assist with the working bee.

Social:

The next Social Bridge is set down for Sunday, 25th February, 2007.

Almoner / Librarian:

All is well.

General Business:

1. Welcome letter to be forwarded to two new members.
2. Web Page – Bryan Green to follow up.
3. To counter complaints regarding 21 boards with 7 tables on Thursday Nights it was suggested the Mitchell Movement or 28 boards be played.

Meeting adjourned 6.40pm. Next meeting, 13th February, 2007.

CONFIRMED.



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Dorothy Mackay, PRESIDENT.

**MINUTES OF LEVIN CONTRACT BRIDGE CLUB INC.
COMMITTEE MEETING HELD IN CLUBROOMS TAWA
STREET, LEVIN ON TUESDAY, 13TH FEBRUARY, 2007,
COMMENCING 5.15PM.**

Present: Dorothy Mackay, Bryan Green, Bob Harrison, Sandie Wright, Sue Scrimshaw, Colleen Murray, Jill Humphries, Rita Benefield, Mike Murray.

Apologies: Rosemary Barrack, Alan Sissons.

Minutes of Previous Meeting: Taken as read and confirmed.

B. Green / R. Harrison. Carried.

Matters Arising:

1. Fire Insurance review and Outside Working Bee to be further reviewed on Alan Sisson's return.
2. Bridge Lessons – commence Tuesday, 20th February, 2007.
3. It was moved Dave Herries Trophies in future be played after Christmas Party and the Donnelly Jugs be competed for in mid-Winter. (D. MacKay / B. Green)
Carried.
4. Web Page – it was suggested Rosters be included on page.

Correspondence:

That the Correspondence be accepted: M. Murray / S. Scrimshaw. Carried.
Edna Whittaker – it was moved she be allowed to play Thursdays with no penalty deduction. This is subject to review at any time in the future. (B. Green / R. Harrison)
Carried. We will also try and find her transport for Wednesdays.

Finance Report:

Finance Reports for December, 2006 and January, 2007 tabled.
It was moved cheques issued be ratified as per Report attached.
C. Murray / R. Harrison. Carried.

Minor adjustments required regarding Christmas Party.

Tournament Secretary:

C.D.C.B.C. Teams Competition. Full set of teams – senior, intermediate and junior required. Consensus was we express our interest at this stage. Teams will probably be played in Palmerston North.

Property Report:

Working Bee – only 4 persons turned up. Rear hedge cut, guttering cleaned out and some tidying up inside undertaken.

Social:

The next Social Bridge is set down for Sunday, 25th February, 2007. Numbers required.

Almoner / Librarian:

Bobbie McKenzie has indicated she would like to stand down.

Lessons Sub Committee:

Denis Mallon, Ken Carmichael and Dorothy MacKay to run lessons – Denis – February, Ken – April. Participants pay \$30 per head and receive Acol Book and folder for lessons. It was moved that we purchase a further two sets of 'House of Card' booklets. (D. MacKay / B. Green) Carried.

General Business:

1. Air Conditioner – It was considered that to maximise performance, a wall mounted controller preset to operate the unit from say 6.30pm to 10.30pm would overcome all problems. Also, of course, all windows and doors must be closed.
2. Allocation of Duties. Almoner – Sue Scrimshaw. Stationery – Jill Humphries. To prepare immediate past 10 years of Club – Betty Thomas and Bobbie McKenzie. Web Page Assistant – Sue Scrimshaw. Librarian – Rosemary Barrack, if she is available.
3. Table Money – Many discrepancies. It was suggested West should be responsible for ensuring correctness
4. Dealing Machine. Pre-set hands can be arranged which was considered advantageous for Beginner's Lessons.

Meeting adjourned 6.30pm. Next meeting, 13th March, 2007.

CONFIRMED.

D. Mackay

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Dorothy Mackay, PRESIDENT.

MINUTES OF LEVIN CONTRACT BRIDGE CLUB INC.
COMMITTEE MEETING HELD IN CLUBROOMS TAWA
STREET, LEVIN ON TUESDAY, 13TH MARCH, 2007,
COMMENCING 5.15PM.

Present: Dorothy Mackay, Bryan Green, Bob Harrison, Sue Scrimshaw, Colleen Murray, Rosemary Barrack, Jill Humphries, Rita Benefield, Alan Sissons, Mike Murray.

Apologies: Sandie Wright

Minutes of Previous Meeting: Taken as read and confirmed.

R. Harrison. / S. Scrimshaw Carried.

Matters Arising:

1. Lessons Update – 11 new, 6 Thursday Night Acol learners.
2. Airconditioner – Cost of wall mounted controller / timer - \$554. It was moved we purchase this – moved D. Mackay / B. Green Carried.

Correspondence:

- That the Correspondence be accepted: M. Murray / S. Scrimshaw. Carried.
1. MaJong Circle. Despite dwindling numbers, Committee still consider \$25 per session reasonable, perhaps they could review their table money (if any). They have a two day tournament this year which will generate an extra \$200 for us and as an act of good faith consensus was they be charged \$1000 for this year to be reviewed next year.
 2. Jill and Ron Humphrey – Student members. This is to be raised at the next meeting.

Finance Report:

Finance Reports for February, 2007 tabled.

It was moved cheques issued be ratified as per Report attached.

C. Murray / B. Green Carried.

Most subs are now in.

Tournament Secretary:

Multigrade Tournament at Easter – entry Fee to be \$20. Bob Harrison to organise bar with assistance from Bryan.

Open Tournament 26th May – suggested entry fee \$22.

Property Report:

1. Quote from Jack Nouwens to repaint the windows on the north and western sides of the club rooms to be obtained.
2. Fire insurance – Alan to contact Council to enquire whether or not we qualify as a Social Amenities Building
3. Fast Phones to review Fire Prevention systems and phones.
4. Alarm Callouts – call out names need reviewing ie Horowhenua Security etc.
- 5.

Social:

The last social was successful. The next is planned for Sunday 29th April, 2007, 5.00pm start.

Almoner / Librarian:

Sue and Rita will attend to Almoner duties. Rosemary Barrack will discuss the Librarian position with Bobbie McKenzie.

General Business:

1. Liquor Licence needs updating before next tournament.
2. Celia Galley has been welcomed into the Tuesday Afternoon bridge room.
3. Wednesday Roster needs to be fully instigated.
4. Working Bee (Hedge) needs to be undertaken before Easter. Colleen suggested a contractor she knows maybe able to cut the front hedge for as reasonable price. This is to be followed up.
5. Terry McGaffin may be interested in tidying up outside signs. If he is unable to attend to this, Parson's Signs will need to be contacted.
6. Website – Some delays due to a lack of experienced persons with the Site.
7. Carpet in front door requires non slip backing. It was suggested Muriel Wicker be requested to approach her son-in-law Ralph (Norca Rugs) on our behalf to attend to this.

Meeting adjourned 6.23pm. Next Meeting 10th April, 2007.

CONFIRMED.

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Dorothy Mackay, PRESIDENT.

MINUTES OF LEVIN CONTRACT BRIDGE CLUB INC.
COMMITTEE MEETING HELD IN CLUBROOMS TAWA
STREET, LEVIN ON TUESDAY, 10TH APRIL, 2007,
COMMENCING 5.15PM.

Present: Dorothy Mackay, Bryan Green, Bob Harrison, Sue Scrimshaw, Colleen Murray, Rosemary Barrack, Jill Humphries, Sandie Wright, Mike Murray.

Apologies: Rita Benefield, Allan Sissons.

Minutes of Previous Meeting: Taken as read and confirmed.

B. Green / Bob Harrison Carried.

Matters Arising:

1. Quote to repaint windows \$700 to hand. It was moved we proceed. D. MacKay / B. Harrison Carried.
2. Fire Insurance – Relative person has called to review.
3. Front Hedge – quote for \$96 to hand. It was moved we proceed. B. Harrison /R Barrack Carried.
4. Terry McGaffin still to be approached to repaint signs.
5. Muriel Wicker's son-in-law to be approached re front entrance carpet repairs.
6. Student members / Tuesday afternoon players. Their lack of voting rights raised. Could be seen to be a breach of rights. To be further discussed in August prior to being considered at A.G.M.

Correspondence:

- That the Correspondence be accepted: M. Murray / S. Scrimshaw. Carried.
1. Special Licence under the Sale of Liquor Act 1989.
 2. Edna Whittaker – Letter of complaint allowing her to play on Thursday Night without penalty from Dale and Gerald Harpur and Joy Minchington. By consensus it was decided Edna be penalised 10% on Thursday nights and she be prohibited from playing in the Junior Champs. Dorothy will advise Edna and Mike will verbally advise the Harpurs and Joy of the decision.

Finance Report:

Finance Report for March, 2007 and 6 months Budget to Actuals tabled.

It was moved cheques issued be ratified as per Report attached.

C. Murray / B. Green Carried.

Prepayment of Table Money discussed – to again be trialled.

Tournament Secretary:

Multigrade Tournament at Easter – 18 Tables and considered a very successful day.

Open Tournament 26th May – entry fee \$22.

World Wide Pairs Queens Birthday Weekend.

Property Report:

All pertinent items already covered.

Social:

The next Social is planned for Sunday 29th April, 2007, 5.00pm start. 13th May suggested as the next Social – to be 'pot luck' tea.

Almoner / Librarian:

Rita will be away for 6 months and Anne Hogg will take over temporarily as Almoner. Sue has a new job and has requested 3 months leave from the Committee. Joy Rose has volunteered to take over during Sue's absence.

General Business:

1. New Lessons start 23rd April – 6 persons interested.
2. Outstanding subs – a few to be followed verbally and the remainder to be sent a reminder notice.
3. Consensus was we pay account NZ Bridge \$22.50 TO INCLUDE Club Details in their magazine.

Meeting adjourned 6.20pm. Next meeting 8th May, 2007.

CONFIRMED.



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Dorothy Mackay, PRESIDENT.

MINUTES OF LEVIN CONTRACT BRIDGE CLUB INC.
COMMITTEE MEETING HELD IN CLUBROOMS TAWA
STREET, LEVIN ON TUESDAY, 8TH MAY, 2007,
COMMENCING 5.15PM.

Present: Dorothy Mackay, Bryan Green, Bob Harrison, Rita Benefield, Colleen Murray, Rosemary Barrack, Sandie Wright, Mike Murray.

Apologies: Rita Benefield, Allan Sissons, Jill Humphries.

Minutes of Previous Meeting: Taken as read and confirmed.

Bob Harrison / Bryan Green Carried.

Matters Arising:

1. Fire Insurance Review. Has been completed and we are awaiting Certificate.
2. Repainting of Signs. Quotes from Parsons and Wayne Kaye to be obtained.
Carpet repairs – ongoing.
3. Librarian – Bobby McKenzie to carry on meantime.

Correspondence:

As per attached list.

That the Correspondence be accepted: M. Murray / R. Barrack. Carried.
Bryan Green to represent Club at CBCBC Meeting Sunday, 24th June at 1.00pm.

Finance Report:

We only receive 2.7%pa on National Bank's Thoroughbred Account. They can offer 6.75% on their Thoroughbred Cash Fund – minimum deposit \$5000. It was moved we transfer \$3000 from the Thoroughbred A/c to Term Deposit at 6% ^{contractor} ~~contractor~~. Suggested we approach Cleaner to transfer from PAYE to ~~Withholding Tax~~. Ex gratis payments to be discussed at next meeting.
It was moved cheques issued be ratified as per Report attached.
B. Green / B. Harrison Carried.

Tournament Secretary:

Open Tournament 26th May, 2007. Intermediate Tournament 23rd June.
Tournament dates for 2008 to be submitted –Easter Multigrade – 22nd March, Open – 24th May, Intermediate – 21st June, Multigrade – 9th August, Junior 25th October.

Property Report:

All pertinent items already covered.

Social:

10th June – Pot Luck Tea – list on Board for Mains and Desserts.
Donnelly Jugs 22nd June – Otaki Club to be invited to play however the Jugs can only be awarded to the top Levin players.

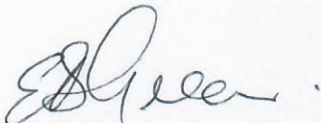
Almoner / Librarian:

Rita will be away for 6 months and Anne Hogg will take over temporarily as Almoner. Sue has a new job and has requested 3 months leave from the Committee. Joy Rose has volunteered to take over during Sue's absence.

General Business:

1. Grading changes for tournaments will be introduced next year.
2. Championships. Combined Intermediate / Open to continue due to reduced tables.
3. Heating in the Beth Blenkhorn Room and kitchen requires investigation.
4. Dust Buster Vacuum Cleaner suggested to clean up minor messes.
5. Monday Night results not being on Web Site still causing concern. Colleen to re-write website / email instructions.
6. Name Badges – to be promoted.
7. A reminder that all new players coming through are learning Acol and all Thursday Night players should be encouraged to also learn this convention.

CONFIRMED.



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Dorothy Mackay, PRESIDENT.

MINUTES OF LEVIN CONTRACT BRIDGE CLUB INC.
COMMITTEE MEETING HELD IN CLUBROOMS TAWA
STREET, LEVIN ON TUESDAY, 12TH JUNE, 2007,
COMMENCING 5.15PM.

Present: Bryan Green, Bob Harrison, Joy Rose, Colleen Murray, Jill Humphries, Rosemary Barrack, Allan Sissons, Sandie Wright, Mike Murray.

Apologies: Dorothy MacKay.

Minutes of Previous Meeting: Taken as read and confirmed.
Bob Harrison / Bryan Green Carried.

Matters Arising:

1. Name badges. Bryan looking to produce new badges which will require a rack to display these. Allan and Bryan to arrange this.
2. It was recommended Member Book next year display names of players who can play Acol to assist new members.
3. No Parking signs complete. Carpet repairs – ongoing.
4. Cleaner. Happy to change contract. Requested cash cheque but \$60 to be transferred into her bank account fortnightly. Colleen has offered to complete her tax return.
5. Heating Beth Blenkhorn Room / Kitchen – no action considered necessary. Timer on Air Conditioning unit is now satisfactory.

Correspondence:

As per attached list:

Plus – Jardine L Thompson – Insurance Renewal.

That the Correspondence be accepted: M. Murray / R. Barrack. Carried.

Finance Report:

Term Deposit roll over etc completed. Surplus funds in Cheque Account to be transferred to Call Account

It was moved cheques issued be ratified as per Report attached.

B. Green / B. Harrison Carried.

Tournament Secretary:

Open Tournament 26th May, 2007 very successful. Intermediate Tournament 23rd June, 2007. Two members to take charge of Catering and raffles would greatly assist the Tournament Secretary. Barbara Easterbrook may be a possibility. Multi Grade 11th August – Sandie will be away and a substitute will be required to organise this Tournament.

Property Report:

1. Painting of all windows completed – Jack Nouens invoice \$875 to hand. It was suggested in future members are advised in advance of interior painting work.
2. Four fluorescent starters and tubes purchased.

3. Building W.O.F. to hand and one signed copy needs to be returned to District Council.
4. Alarm System. Call out list needs to be upgraded and Horowhenua Security needs to be advised.
5. Outside security lights. Spare bulbs need to be purchased.

Social:

Very successful recent Pot Luck social – easier on organisor. 22nd July – Donnelly Jugs. Otaki Bridge Club have been invited.

Almoner / Librarian:

No report.

General Business:

1. Maude Hinde requires reimbursement for foyer flowers - \$92.
2. Bidding Systems, Conventions, Bi-laws, ethics and etiquette need to be reviewed. NZBBA may need to be contacted regarding allowable conventions etc.
3. Grant from Horowhenua College to cover lesson providers - \$926 has been received to date. A total of \$1624 due will be divided amongst the 5 authorised recipients as follows :- Denis Mallon / Bryan Green \$320, Ken Carmichael \$320, Dorothy MacKay / Sandie Wright \$320, Denis Mallon (Home Lessons) \$320, Improvers \$320.

Meeting adjourned 6.32pm. Next Meeting 10th July, 2007.

CONFIRMED.

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Dorothy Mackay, PRESIDENT.

MINUTES OF LEVIN CONTRACT BRIDGE CLUB INC.
COMMITTEE MEETING HELD IN CLUBROOMS TAWA
STREET, LEVIN ON TUESDAY, 10TH JULY, 2007,
COMMENCING 5.15PM.

Present: Bryan Green, Bob Harrison, Colleen Murray, Jill Humphries, Rosemary Barrack, Mike Murray.

Apologies: Dorothy MacKay, Joy Rose, Allan Sissons.

Minutes of Previous Meeting: Taken as read and confirmed.

Bob Harrison / Bryan Green Carried.

Matters Arising:

1. Carpet Repairs - ongoing.
2. Name Badges and Rack - ongoing.
3. Timing for Air-conditioning unit needs minor adjustments.
4. Payments for Tutors - Funds are ready for disbursement.
5. Bidding Systems. NZCBA publication covers these/

Correspondence:

As per attached list:

Plus - Bridge Constitution (NZCBA).

NZCBA - Minutes of June Meeting

the Correspondence be accepted: M. Murray / R. Barrack. Carried.

That

Finance Report:

9 Month Budget produced.

It was moved cheques issued be ratified as per Report attached.

B. Green / B. Harrison Carried.

Tournament Secretary:

Some items were overlooked at recent Intermediate Tournament.

Letter from Joy Rose Tabled - she has formed a committee to handle tournament catering.

A list of duties for running tournaments is to be instigated.

Sandie will be away for next two tournaments and a substitute will be required. Ron Humphries and Colleen Murray have indicated willingness to assist.

Property Report:

1. Surface in some areas needs repairs - Fulton Hogan and Heatherlea Contractors can provide quotes.
2. North fence needs repairs.

Social:

Donnelly Jugs - Sunday, 22nd July. \$10 per head with meal provided.

Almoner / Librarian:

No report.

General Business:

1. Jill concerned there is sometimes duplications in shopping for tournaments and general club food items. Countdown have offered accounts for community organisations.
2. Concern raised there is sometimes delays incurred in recording 'C' Points. It appears all is in hand now.
3. Some concerns raised regarding delays in allocating numbers to new players.
4. The behaviour of a couple of members was discussed 'In Committee'.

Meeting adjourned 5.55pm. Next Meeting 14th August, 2007.

CONFIRMED.

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Dorothy Mackay, PRESIDENT.

**MINUTES OF LEVIN CONTRACT BRIDGE CLUB INC.
COMMITTEE MEETING HELD IN CLUBROOMS TAWA
STREET, LEVIN ON TUESDAY, 14TH AUGUST, 2007,
COMMENCING 5.15PM.**

Present: Dorothy MacKay, Bryan Green, Bob Harrison, Colleen Murray, Jill Humphries, Rosemary Barrack, Sue Scrimshaw, Mike Murray.

Apologies: Allan Sissons. Sandie Wright, Joy Rose.

Minutes of Previous Meeting: Taken as read and confirmed.

Bob Harrison / Bryan Green Carried.

Matters Arising:

1. By-laws to be discussed at next meeting.
2. List of duties for tournaments has been completed.
3. Car Park repairs - ongoing.
4. Carpet repairs - ongoing. A mat to sit inside the front door may solve problems.
5. Name badges - Accounts to be forwarded to the owners of the few remaining existing badges. New badges can be made available when this is completed.

Correspondence:

As per attached list:

That the Correspondence be accepted: M. Murray / D. MacKay Carried.

Finance Report:

1. Beginners - total tutor funding has been received and much of this dispatched.
 2. Telecom - consensus was we cancel 'Call Waiting' to reduce monthly account. It was moved cheques issued be ratified as per Report attached.
- C. Murray / B. Green. Carried.

Tournament Secretary:

Recent Multi-Grade very successful and catering etc well received. Some problem with chickens and 'Countdown' will be corresponding with us on this matter. Account with 'Countdown' still not open and we will need to follow this up.

Junior Tournament scheduled for end of October.

Sponsorship of tournaments discussed. 'Countdown' to be approached and Mitre10 (Jake) may be able to offer discounts on prizes.

Property Report:

Continued usage of building in residential zoning. Apparently neighbours gave consent to use as Bridge Club some 20 years ago. To be left in abeyance until Allan returns.

Social:

Next Social Bridge evening Sunday, 23rd September, 2007.

Almoner / Librarian:


Card sent to Ian Collis following recent surgery.
Library is being utilised by the beginners.

General Business:

1. Christmas Party - suggested \$15 per head. Lions Club may cater.
2. Hiring of rooms. Request received from Friends of the Library to run public Quiz Evening fundraiser with drinks and nibbles. It was considered this would breach our current liquor licence and set a precedent. Request was, therefore, regretfully declined.
3. Majong. Heater left on after their recent tournament. We are still awaiting their donation for the tournament.
4. Grants were discussed to assist with the purchase of stationery and a new computer to run the dealing machine. It was moved we apply for such grants. B. Green / D. MacKay. Carried.
5. 10 Year Plan. We are unable to locate a copy of this document at this time.
6. Table Money - It is unofficially accepted that club members playing the first 3 sessions with beginners are exempt from playing table money. This issue is to be clarified.
7. Membership List and 'C' Points is to be updated by 1st September.
8. For next years Booklet members are to state conventions they can play ie Standard American / Acol etc.
9. NZCBA Revised Constitution. Bryan attended 3 hour presentation meeting in Palmerston North. An amended draft document is to be produced shortly at which time Bryan will report further.
10. New Booklet will include list of trophies donated.
11. Posting results on the Website. New system to be trialled to ensure results are posted promptly.
12. Club Remits will be discussed at the October Meeting.
13. Jill Humphries will be absent for the next 2 meetings.
- 14.

Meeting adjourned 6.40pm. Next Meeting 11th September, 2007.

CONFIRMED.


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Dorothy Mackay, PRESIDENT.

**MINUTES OF LEVIN CONTRACT BRIDGE CLUB INC.
COMMITTEE MEETING HELD IN CLUBROOMS TAWA
STREET, LEVIN ON TUESDAY, 11th SEPTEMBER, 2007,
COMMENCING 5.15PM.**

Present: Dorothy MacKay, Bryan Green, Bob Harrison, Colleen Murray, Allan Sissons, Rosemary Barrack, Sue Scrimshaw, Mike Murray.

Apologies: Jill Humphries, Sandie Wright.

Minutes of Previous Meeting: Taken as read and confirmed.

Sue Scrimshaw / Rosemary Barrack. Carried.

Matters Arising:

1. By-Laws. Fred Cockram and Ron Humphries to review and report back.
2. Carpet repairs - ongoing. Car Park - One quote to hand \$3144.37 plus \$4520.25 to complete. A further quote is to be sought.
3. Account 'Countdown' . Personal guarantee sought - we will not proceed.
4. Continued usage of our building in a residential zone. No complaints from neighbours so will ignore in the meantime.
5. 10 Year Plan. Located and discussed.
6. NZCBA. Revised Constitution to hand. To be reviewed and raised at next Meeting.
7. Sponsorship. 'Countdown' to be approached for sponsorship of our Junior Tournament.
8. Christmas Party. Change of date proposed - Saturday, 8th December, 5.00pm. Following prizegiving, Dave Herries Tournament to follow 7.30pm. Pat Whittle catering at \$17.50 per head popular choice. It was moved we proceed - (Sue Scrimshaw / Dorothy MacKay) Carried.

Correspondence:

As per attached list:

That the Correspondence be accepted: M. Murray / D. MacKay Carried.

Finance Report:

Budget for next year is to be prepared.

It was moved cheques issued be ratified as per Report attached.

B. Green. / Allan Sissons Carried.

Tournament Secretary:

Junior Tournament, 27th October to be \$16 entry.

Property Report:

Painting completed and all maintenance in hand. Allan outlined plan for badge holder at a cost of \$73.57 each. Anticipates all up cost will be \$200. Approval given to proceed.

Social:

Social 23rd September in hand. Next Social 4th November.

Almoner / Librarian:

Val Searle forwarded flowers to Joan Lindsay. Edna Whittaker home from hospital.
Rosemary Barrack to assist Bobbie McKenzie with the Library.

General Business:

1. Dorothy MacKay keen to establish refresher bridge course for those who have not played for some time.
2. Concern expressed Improvers' Lessons favour Acol over Standard American.
3. NZCBA Constitution - Amendment has some regional changes proposed.
4. Booklet is currently being produced for next year.
5. Remits are required by next Meeting.
6. It was moved we seek funding for Data Projection - (Dorothy MacKay / Sue Scrimshaw) Carried.

Meeting adjourned 6.30pm.

CONFIRMED.

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Dorothy Mackay, PRESIDENT.

**MINUTES OF LEVIN CONTRACT BRIDGE CLUB INC.
COMMITTEE MEETING HELD IN CLUBROOMS TAWA
STREET, LEVIN ON TUESDAY, 9th OCTOBER, 2007,
COMMENCING 5.15PM.**

Present: Dorothy MacKay, Bryan Green, Colleen Murray, Allan Sissons, Rosemary Barrack, Sue Scrimshaw, Mike Murray.

Apologies: Jill Humphries, Sandie Wright, Bob Harrison.

Minutes of Previous Meeting: Taken as read and confirmed.

Bryan Green / Rosemary Barrack. Carried.

Matters Arising:

1. Carpet repairs - ongoing. Car Park. A further quote from Marden Contracting \$7916 plus GST has been received. Heatherlea Contractors are to be requested to requite for extra work. To be put to the AGM that we spend up to \$8000 on car park.
2. NZCBA Revised Constitution - ongoing.
3. AGM 5th November, 2007 commencing 6.45pm. Bridge to follow if time permits. Remit re Tuesday Afternoon. It was moved a remit to the AGM that no further members be accepted to Tuesday Afternoon on the current concessionary subscription (Dorothy MacKay / Bryan Green) Carried.
It was moved Jim Boyce be accepted as a Life Member (Dorothy MacKay / Bryan Green) Carried.
Committee's recommendation is subscriptions and Table Money remains at current levels.

Correspondence:

As per attached list:

Ellen Wishart's resignation. Accepted with regret - letter to be written.

House of Cards Teachers' Weekend - A representative to be sent.

That the Correspondence be accepted: M. Murray / D. MacKay Carried.

Finance Report:

Actuals to Budget 2007 and Budget 2008 attached.

It was moved cheques issued be ratified as per Report attached.

C. Murray / B. Green Carried.

Tournament Secretary:

Junior Tournament, 27th October to be \$16 entry.

Sitting Rights and Phantom signs to be arranged for tournaments.

Property Report:

Boards for name badges complete

Social:

Next Social 4th November. This will be the final for the year.

Almoner / Librarian:

Ron Humphries father recent passed away - card sent. Ted Stroud and Jean Sorenson in hospital

General Business:

1. Some improvements evident in results being posted on Website. It was suggested an appointment be made after the AGM for someone to ensure Website is up to date.
2. More Directors required for Monday Night. Encouragement needed for more members to sit Director's Exams.
3. 'Join a Club' feature in Chronicle. It was suggested we support this feature in future.
4. Trophies. List of new trophies to be included in 2008 Booklet.
5. Booklet currently being collated. Feature ad on rear of booklet needs to be finalised.
6. Expelair in main clubrooms needs to be serviced due to excess noise.
7. Acol lessons to be re-introduced in New Year.
8. Charities Commission - we need to register in 2008.

Meeting adjourned 6.35pm.

CONFIRMED.

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Dorothy Mackay, PRESIDENT.